

Bookbinding processing for inserts

Valid as of: Februar 2016

If not specified otherwise, all information is binding for finishing with perfect binding and saddle stitching.

1. Formats

min.: 105 x 148 mm

max.: always 20 mm smaller than the carrier product in terms of both height and width

2. Paper weight and volumes

Matt-coated papers (Vol. 1,0)

2-page:	120g/m ²	-	300g/m ²
4-page:	100g/m ²	-	300g/m ²
6-page:	60g/m ²	-	250g/m ²
≥ 8-page:	54g/m ²	-	200g/m ²

Gloss-coated papers

2-page:	135g/m ²	-	350g/m ²
4-page:	135g/m ²	-	350g/m ²
6-page:	100g/m ²	-	300g/m ²
≥ 8-page:	80g/m ²	-	250g/m ²

3. Composition

Inserts must be closed toward the binding of the carrier product. If a fixed insert is to be attached to the delivered insert, then the adhesive for this fixed insert must run parallel to the binding.

4. Insert thickness

max.: 3 mm

5. Number und Placement

Four inserts in two undefined positions.

6. Thickness of the carrier product

Inserts in one position: min. 3 mm
Inserts in two positions: min. 5 mm

7. Provision

Four working days, at the latest (ten working days, at the earliest) before the scheduled start of processing and notification by telephone at least two days before delivery.

8. Packaging

Depending upon the composition of the product, either in cardboard boxes or on pallets.

Cardboard boxes:

The inserts are to be packaged lying in the same direction, free of play, protected by partitions and intermediate sheets so that they do not slip, and with a gripping height of at least 100 mm.

Pallets:

The inserts may not be placed crosswise within the individual layer; each layer should be provided with an intermediate shelf at least 2 mm thick. Stretched pallets must be supplied with corner/ edge protectors. The merchandise will be delivered exclusively on euro-pallets.

9. Special requirements

Products, samples and requirements deviating from the data specified above must be specially requested before production, sampled well beforehand and may be subject to a test run.

10. Reception of goods

Probind Mohn Media Binding GmbH
33428 Marienfeld, Bielefelder Straße 61

Pallets must be clearly marked (name of order, quantity, sender; magazines incl. edition).

Goods without appropriate documents (delivery note, custom documents) cannot be accepted.

Delivery times: Monday – Friday from 8 a.m. to 5 p.m.

We have the right to refuse acceptance of goods which do not correspond with our guidelines i.e. and the right to invoice additional costs.